

**Barnes Team Ministry**  
**The Parish Church of St Mary Barnes**

A meeting of the PCC took place in the Ellerton Room at 7.50pm on Tuesday 21 May 2019, starting with a reflection by Judy Gowing

**NOTES**

Present: Peter Boyling (chair), Phil Bladen, Fouki Heller, Michael Murison, Lis Munden, Christabel Gairdner, Steve Cox, Cate Summers, Jo Fraser, William Heller, Paul Teverson, Sue Mackworth-Praed, Rachel Skilbeck, Joan Wheeler-Bennett

Apologies were received from: Cathy Putz, Annie Sullivan, Patrick Findlater

1. Cooption. On a proposal by Peter Boyling, seconded by Fouki Heller, Patrick Findlater was coopted as Honorary Treasurer.
2. The chair welcomed new members and gave an introduction to the PCC. A document outlining the structure of St Mary's and the Diocese is accompanying these minutes.
3. The minutes of March meeting were approved.
4. Matters arising  
The Easter Services had been very powerful, and thanks were paid to the many members of the congregation who responded to requests for help. Thanks also went to the clergy who took services.  
The date for the Carol Service is 15 December 2019.
5. Stewardship campaign 2019  
Phil reported that it was two years since the last campaign and we now need to ask people to review their planned giving or to join our scheme. Additional funds are needed to pay the diocese, fund a new Youth Worker, and to give James a good basis for his mission with us. The draft leaflet met with unanimous approval. It was suggested to add the cost of running the church on a weekly basis, and to add a note about community events. Thanks were paid to Peter Allen for updating Paul Teverson's original text. Steve Cox made the point that people should be encouraged to complete the GA envelopes, not just use them. Michael Murison was thanked for all his GA work. It was suggested that GA envelopes are handed out with the service sheet. We need to check the supplies of functioning pens in the pews. The congregation should be reminded that there are 'credit cards' for regular givers to put in the basket. Standing Order forms should be given out with the Stewardship leaflets. The campaign would begin on 2 June.

6. Finance

- The Council approved the amended financial accounting policy.
- The Council unanimously approved the proposal by the Treasurer for our contribution to the 2020 Parish Support Fund. The Treasurer was thanked for his work on the proposal.
- first quarter results were received.

7. Safeguarding

Lis circulated a note of key points that PCC members should have in mind day by day as regards St Mary's support for vulnerable adults. She was thanked for this helpful check list.

All PCC members are expected to attend update training periodically and a course will be offered this autumn for PCC members, sidesmen, Sunday Club teachers and anyone else who would like to attend.

An update on the text of the Safeguarding Policy will be presented to the next PCC meeting.

It was suggested that Safeguarding Officers' contact details should be added to the bottom of the pewsheets.

8. Mission Action Plan

- Lay leadership: The Gathered Church; the Sent Church  
We have focussed thus far on the Gathered Church, encouraging members of the congregation to get involved and affirming them. We shall wait to see how James wants to focus on the initiative. Following a suggestion at the last meeting, Fouki Heller is planning a talk by the Sanctuary team about their work.

Cate Summers told the meeting that the Sunday Club team needs support from the congregation to be able to offer the same level of sessions as Charlie had provided. Cate will put a notice in the pewsheets, and Phil will make an announcement in the notices at the 10am service. 21 July is the last Sunday of term, when they are planning a picnic. All members are encouraged to come and engage with the children. There was a discussion about whether the recruitment process could be started before James arrives.

9. Reports from committees

- Kitson Hall. William Heller reported that the window and stage curtains now needed replacing. Following a suggestion from Joan Wheeler-Bennett that the stage curtains should be lined, the Council approved a proposal from William Heller, seconded by Michael Murison, that the committee should go ahead with the recommended quote for the curtains, with authority to add lining to the stage curtains if further enquiries showed that this would be value for money, within a total cost of up to £8,000. All were in favour.

- GDPR / database update. It had been expected that the new ChurchSuite database would be helpful in drawing up and managing rotas. Following some extensive testing, it was decided that our rotas are running efficiently and that trying to learn the new system would be counterproductive. We have subsequently been able to downgrade our subscription to ChurchSuite to £30pm.

Following GDPR, we have now removed the people who have not given us permission to hold their data or for whom we do not have a legitimate interest who store their data. We are still working on getting all the Friends and Children's data incorporated in the database.

10. Barnes Fair

- Bike Sale. Posters with all the details were distributed to each member with the request to display them prominently. Help is needed mostly on the days when the bikes are brought in (22, 29 June, 6, 9 & 11 July).

- St Mary's will again have a table stand on the common in a good prominent position. It is hoped that the Sunday Club might again use it to raise funds for UTS.

- Churchyard activities. As in previous years, there will be teas/ coffee/cakes all day, Pimms and Jazz in the churchyard and the opportunity to climb the tower.

11. Update on arrival of new Rector. It is expected James will arrive in Barnes 8-11 July, but he is not in post until his institution on 22 July. The wardens were thanked again for all their work in the interregnum.

12. Any other business - none

13. Future meeting dates:

9 July

28 September (Away Day)

The meeting closed with the Grace at 21.55



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